

Project Review

1. **Description of Project** (pro-forma – current year + 4 future years, cost breakdowns, construction forecasts, permitting, project timing)
2. **Proof of land/asset ownership**
3. **Property appraisal/feasibility study**
4. **Identity general contractor, architect, design team, management team, and others**
5. **Copies of all leases** (ground, tenant, etc.)
6. **Status of permitting, regulatory issues**
7. **Financial statements for last three years** for this Project (if available)
8. **Proof of means to cover possible collateral shortfall obligation.**
9. **Organizational documents for Project entity** (Registration and Articles of Organization, PTY, LLC or Trust formation documents, issuance of Tax ID, etc.)
10. **Other** (additional information that might be helpful to make the project financing successful)

Project Funding Check List

Client Review

1. **Name, Address, and Contact Information of Corporation**
2. **Length of time the corporation has been in business.**
3. **Is the corporation in good standing with all state organisations or financial/other agencies?**
4. **Corporation's business model.**
5. **Corporation Overview** (includes brief history of Corporation organization; description of services, specialties and facilities; and bios for key Officers / Board members / Management team)
6. **Corporate Financial Statements** – current fiscal year + past 3 years (audited, if available)
7. **All outstanding and current in force debt instruments** (loan agreements, letters of credit, and other financing)
8. **Financial projections** (current fiscal year + 2 to 4 future years)
9. **Filed tax returns** – Last 3 years
10. **Deal Sheet filled out and returned**